Lean Specification

O2\_GENAI\_REP1302\_ Accounts Payable Trial Balance

Document Control Information

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# Summary

## Purpose/Justification

XXX Accounts Payable Trial Balance Report is designed to provide the details of Liabilities (as captured in Oracle Payables) transferred to General Ledger. This is a month-end report which will help verify total accounts payables liabilities balance with General Ledger.

This document is intended to provide the developer with the necessary information for developing a new XXX Accounts Payables Trial Balance report. The document defines the key information, assumptions, rules, and logic that are needed to create the Report.

## Report Description and Overview

|  |  |
| --- | --- |
| **Sl No** | **Section Name** |
| 1 |  |
| 2 |  |

## Legacy Report Sample

## Definitions and Acronyms

| Term | Meaning |
| --- | --- |
| AP | Accounts Payable |
| COA | Chart of Accounts |

# Functional Design

## Assumptions

• User will input the necessary parameters outlined in this document to run the report.

• All foundational configurations of Oracle Cloud related to Ledger, Legal Entity, Chart of Accounts, Business Units, Value sets are completed.

## Dependencies & prerequisites

## Report Details

|  |  |
| --- | --- |
| Report Name | O2\_GENAI\_REP1302\_ Accounts Payable Trial Balance |
| Report Path | /Shared Folders/Custom/<Custom Folder Structure> |
| Report Schedule | Ad-hoc and can be scheduled |
| Report output Path | TBD |
| Output Format | Excel |
| Report Owner | TBD |
| Estimated number of records | TBD |
| Report File Naming Convention |  |
| Additional Comments |  |

## Launch Parameters

| Prompt | Name | Description | Mandatory | Value Set |
| --- | --- | --- | --- | --- |
| P\_LEDGER | Ledger | List of values for Ledger is provided | Yes | To check if there is an existing value set containing Ledger details which can be leveraged here |
| P\_BUSINESS\_UNIT | Business Unit Name | Business Units as defined in Oracle | No | To check if there is an existing value set containing BU details or create a new one |
| P\_AS-OF\_DATE | Liability Account As-of Date | Select End Date till which the report will be executed | Yes |  |
| P\_PARTY\_NAME | Vendor Name | Search and select the Vendor Name | No |  |
| P\_ACCOUNT\_RANGE | Account Range | Provide the list of values for Natural Accounts | No | Natural Account Value set (created as part of COA) |

## Key Logic

* Report should have capability to export into XLS format
* Report parameters entered by user should appear in beginning of the report
* Report fetches the Payables invoices and payment details information for selected parameters during the report run
* The report will pick invoices & payments with source as Accounting Status is ‘Accounted’ but **other than** ‘Unaccounted’ or ‘Partial Accounted’
* For XX BUs stored at Invoice Header should be displayed in the report; For Non-XX BUs this column will be ‘blank’
* Ability to generate the report periodically and ad hoc basis
* VIN information to be derived from Invoice Lines.

## Data Selection and Sorting

* All AP Invoices (such as Standard, Prepayment, Debit Memo, Credit Memo) which are accounted should be selected and displayed in this report.
* All AP Payments (either fully or partial paid) which are accounted should be selected and displayed in this report
* Details should be sorted in ascending order on Account code combination, Vendor Name & Invoice Date.

## Data Mapping Layout



## Business Rules and Calculations

| Rule Type | Rule ID | Description | Comments |
| --- | --- | --- | --- |
|  |  |  |  |

## Grouping and Subtotal Requirements

| Ref | Feature description | Developer notes | Sign-off |
| --- | --- | --- | --- |
|  |  |  |  |

## Output Type and Destination

## Sample Report



## Common report formatting

| Sl No | Reporting Standards |
| --- | --- |
|  |  |

## Acceptance Criteria

## Test Scenarios

| Sr. No | Scenario | Expected Result |
| --- | --- | --- |
| 1 | Run the report by selecting only Mandatory Parameters (Ledger, Liability Account as-of date) | * Report should fetch expected data content with all the required fields for the Ledger and As-of data selected in the parameter * Only accounted Invoices & accounted payments are displayed the report |
| 2 | Run the report by selecting Mandatory Parameters (Ledger, Liability Account as-of date) and additional parameters (Business Unit, Vendor Name, Account Range) | * Report should fetch expected data content with all the required fields for the Ledger, As-of data, Business Unit, Vendor Name and Accounts selected in the parameter * Only accounted Invoices & accounted payments are displayed the report |
| 3 | Run the report for XX BUs to check VIN column is populated where VINs are stored on Invoice at Line Level | VIN stored at Line level on Invoices are displayed in the Report for Fleet BUs |

# Technical Design Specifications

## Overview

## Detailed Report Design

|  |  |
| --- | --- |
| **Report Design** | |
| **Report Path** | <Report Path> |
| **Report Name** | <RPTxxxx\_Report Name> |
| **Report Tool** | HCM Extract  BI Publisher  OTBI |
| **Output Format** |  |
| **Report Security Group** |  |
| Additional Information |  |

## BI Publisher Design

|  |  |
| --- | --- |
| **BI Publisher Details** | |
| **Data Model Name** |  |
| **Template Name** |  |
| **Template Output Formats (\* Indicates Default)** |  |

|  |
| --- |
| **Report SQL** |
| <Attach the report SQL/PLSQL/Webservice> |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Report Parameters** | | | | |
| **Parameter Name** | **Data Type** | **Default Value** | **Required (Y/N)** | **LOV query** |
|  |  |  |  |  |

|  |
| --- |
| **Report Layout** |
| <Attach report layout> |

## OTBI Design

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Columns** | | | | |
| **Subject Area** | **Folder** | **Column** | **Sort Order** | **Filter Criteria** |
|  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Views** | | |
| **View Type** | **View Name** | **View Columns** |
|  |  | <list if applicable> |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Analysis Prompts** | | | | |
| **Prompt Type** | **Column Name** | **Label** | **Data Type** | **Default Value** |
|  |  |  |  |  |

|  |  |
| --- | --- |
| **Advanced Options** | |
| **Option Name** | **Option Details** |
|  |  |

# Technical Unit Test

| Sl No | Conditions to be tested | Expected Result | Executed |
| --- | --- | --- | --- |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

# Migration Steps

# Open and Closed Issues

## Open issues

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl No | Question | Answer | Due Date | Owner |
|  |  |  |  |  |

## Closed issues

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date Reported | Status | Question | Answer | Due Date | Responsible Party |
|  |  |  |  |  |  |

# Appendix